

		What Needs To Be Communicated	PROMOTE • ENGAGE • ENCOURAGE		PROMOTE • ENGAGE • ENCOURAGE	
DATE	DAY	NOTES & INSTRUCTIONS	FACEBOOK	<i>Italics = Scheduled // Red Font = Needs Updating</i>	TWITTER	<i>Italics = Scheduled // Red Font = Needs Updating</i>
1/1/2016	fri					
1/2/2016	sat					
1/3/2016	sun					
1/4/2016	mon					
1/5/2016	tues					
1/6/2016	wed					
1/7/2016	thurs					
1/8/2016	fri					
1/9/2016	sat					
1/10/2016	sun					
1/11/2016	mon					
1/12/2016	tues					
1/13/2016	wed					
1/14/2016	thurs					
1/15/2016	fri					
1/16/2016	sat					
1/17/2016	sun					
1/18/2016	mon					
1/19/2016	tues					
1/20/2016	wed					
1/21/2016	thurs					
1/22/2016	fri					
1/23/2016	sat					
1/24/2016	sun					
1/25/2016	mon					
1/26/2016	tues					
1/27/2016	wed					
1/28/2016	thurs					
1/29/2016	fri					
1/30/2016	sat					
1/31/2016	sun					
2/1/2016	mon					
2/2/2016	tues					
2/3/2016	wed					
2/4/2016	thurs					
2/5/2016	fri					
2/6/2016	sat					
2/7/2016	sun					
2/8/2016	mon					
2/9/2016	tues					
2/10/2016	wed					
2/11/2016	thurs					
2/12/2016	fri					
2/13/2016	sat					
2/14/2016	sun					
2/15/2016	mon					
2/16/2016	tues					
2/17/2016	wed					
2/18/2016	thurs					
2/19/2016	fri					
2/20/2016	sat					
2/21/2016	sun					
2/22/2016	mon					
2/23/2016	tues					
2/24/2016	wed					
2/25/2016	thurs					
2/26/2016	fri					
2/27/2016	sat					
2/28/2016	sun					
2/29/2016	mon					
3/1/2016	tues					
3/2/2016	wed					
3/3/2016	thurs					
3/4/2016	fri					
3/5/2016	sat					
3/6/2016	sun					
3/7/2016	mon					
3/8/2016	tues					
3/9/2016	wed					

		What Needs To Be Communicated	PROMOTE • ENGAGE • ENCOURAGE		PROMOTE • ENGAGE • ENCOURAGE	
DATE	DAY	NOTES & INSTRUCTIONS	FACEBOOK	<i>Italics = Scheduled // Red Font = Needs Updating</i>	TWITTER	<i>Italics = Scheduled // Red Font = Needs Updating</i>
3/10/2016	thurs					
3/11/2016	fri					
3/12/2016	sat					
3/13/2016	sun					
3/14/2016	mon					
3/15/2016	tues					
3/16/2016	wed					
3/17/2016	thurs					
3/18/2016	fri					
3/19/2016	sat					
3/20/2016	sun					
3/21/2016	mon					
3/22/2016	tues					
3/23/2016	wed					
3/24/2016	thurs					
3/25/2016	fri					
3/26/2016	sat					
3/27/2016	sun					
3/28/2016	mon					
3/29/2016	tues					
3/30/2016	wed					
3/31/2016	thurs					
4/1/2016	fri					
4/2/2016	sat					
4/3/2016	sun					
4/4/2016	mon					
4/5/2016	tues					
4/6/2016	wed					
4/7/2016	thurs					
4/8/2016	fri					
4/9/2016	sat					
4/10/2016	sun					
4/11/2016	mon					
4/12/2016	tues					
4/13/2016	wed					
4/14/2016	thurs					
4/15/2016	fri					
4/16/2016	sat					
4/17/2016	sun					
4/18/2016	mon					
4/19/2016	tues					
4/20/2016	wed					
4/21/2016	thurs					
4/22/2016	fri					
4/23/2016	sat					
4/24/2016	sun					
4/25/2016	mon					
4/26/2016	tues					
4/27/2016	wed					
4/28/2016	thurs					
4/29/2016	fri					
4/30/2016	sat					
5/1/2016	sun					
5/2/2016	mon					
5/3/2016	tues					
5/4/2016	wed					
5/5/2016	thurs					
5/6/2016	fri					
5/7/2016	sat					
5/8/2016	sun					
5/9/2016	mon					
5/10/2016	tues					
5/11/2016	wed					
5/12/2016	thurs					
5/13/2016	fri					
5/14/2016	sat					
5/15/2016	sun					
5/16/2016	mon					
5/17/2016	tues					

		What Needs To Be Communicated	PROMOTE • ENGAGE • ENCOURAGE			PROMOTE • ENGAGE • ENCOURAGE		
DATE	DAY	NOTES & INSTRUCTIONS	FACEBOOK	<i>Italics = Scheduled // Red Font = Needs Updating</i>	TWITTER	<i>Italics = Scheduled // Red Font = Needs Updating</i>		
5/18/2016	wed							
5/19/2016	thurs							
5/20/2016	fri							
5/21/2016	sat							
5/22/2016	sun							
5/23/2016	mon							
5/24/2016	tues							
5/25/2016	wed							
5/26/2016	thurs							
5/27/2016	fri							
5/28/2016	sat							
5/29/2016	sun							
5/30/2016	mon							
5/31/2016	tues							
6/1/2016	wed							
6/2/2016	thurs							
6/3/2016	fri							
6/4/2016	sat							
6/5/2016	sun							
6/6/2016	mon							
6/7/2016	tues							
6/8/2016	wed							
6/9/2016	thurs							
6/10/2016	fri							
6/11/2016	sat							
6/12/2016	sun							
6/13/2016	mon							
6/14/2016	tues							
6/15/2016	wed							
6/16/2016	thurs							
6/17/2016	fri							
6/18/2016	sat							
6/19/2016	sun							
6/20/2016	mon							
6/21/2016	tues							
6/22/2016	wed							
6/23/2016	thurs							
6/24/2016	fri							
6/25/2016	sat							
6/26/2016	sun							
6/27/2016	mon							
6/28/2016	tues							
6/29/2016	wed							
6/30/2016	thurs							
7/1/2016	fri							
7/2/2016	sat							
7/3/2016	sun							
7/4/2016	mon							
7/5/2016	tues							
7/6/2016	wed							
7/7/2016	thurs							
7/8/2016	fri							
7/9/2016	sat							
7/10/2016	sun							
7/11/2016	mon							
7/12/2016	tues							
7/13/2016	wed							
7/14/2016	thurs							
7/15/2016	fri							
7/16/2016	sat							
7/17/2016	sun							
7/18/2016	mon							
7/19/2016	tues							
7/20/2016	wed							
7/21/2016	thurs							
7/22/2016	fri							
7/23/2016	sat							
7/24/2016	sun							
7/25/2016	mon							

		What Needs To Be Communicated	PROMOTE • ENGAGE • ENCOURAGE		PROMOTE • ENGAGE • ENCOURAGE	
DATE	DAY	NOTES & INSTRUCTIONS	FACEBOOK	<i>Italics = Scheduled // Red Font = Needs Updating</i>	TWITTER	<i>Italics = Scheduled // Red Font = Needs Updating</i>
7/26/2016	tues					
7/27/2016	wed					
7/28/2016	thurs					
7/29/2016	fri					
7/30/2016	sat					
7/31/2016	sun					
8/1/2016	mon					
8/2/2016	tues					
8/3/2016	wed					
8/4/2016	thurs					
8/5/2016	fri					
8/6/2016	sat					
8/7/2016	sun					
8/8/2016	mon					
8/9/2016	tues					
8/10/2016	wed					
8/11/2016	thurs					
8/12/2016	fri					
8/13/2016	sat					
8/14/2016	sun					
8/15/2016	mon					
8/16/2016	tues					
8/17/2016	wed					
8/18/2016	thurs					
8/19/2016	fri					
8/20/2016	sat					
8/21/2016	sun					
8/22/2016	mon					
8/23/2016	tues					
8/24/2016	wed					
8/25/2016	thurs					
8/26/2016	fri					
8/27/2016	sat					
8/28/2016	sun					
8/29/2016	mon					
8/30/2016	tues					
8/31/2016	wed					
9/1/2016	thurs					
9/2/2016	fri					
9/3/2016	sat					
9/4/2016	sun					
9/5/2016	mon					
9/6/2016	tues					
9/7/2016	wed					
9/8/2016	thurs					
9/9/2016	fri					
9/10/2016	sat					
9/11/2016	sun					
9/12/2016	mon					
9/13/2016	tues					
9/14/2016	wed					
9/15/2016	thurs					
9/16/2016	fri					
9/17/2016	sat					
9/18/2016	sun					
9/19/2016	mon					
9/20/2016	tues					
9/21/2016	wed					
9/22/2016	thurs					
9/23/2016	fri					
9/24/2016	sat					
9/25/2016	sun					
9/26/2016	mon					
9/27/2016	tues					
9/28/2016	wed					
9/29/2016	thurs					
9/30/2016	fri					
10/1/2016	sat					
10/2/2016	sun					

		What Needs To Be Communicated	PROMOTE • ENGAGE • ENCOURAGE		PROMOTE • ENGAGE • ENCOURAGE	
DATE	DAY	NOTES & INSTRUCTIONS	FACEBOOK	<i>Italics = Scheduled // Red Font = Needs Updating</i>	TWITTER	<i>Italics = Scheduled // Red Font = Needs Updating</i>
10/3/2016	mon					
10/4/2016	tues					
10/5/2016	wed					
10/6/2016	thurs					
10/7/2016	fri					
10/8/2016	sat					
10/9/2016	sun					
10/10/2016	mon					
10/11/2016	tues					
10/12/2016	wed					
10/13/2016	thurs					
10/14/2016	fri					
10/15/2016	sat					
10/16/2016	sun					
10/17/2016	mon					
10/18/2016	tues					
10/19/2016	wed					
10/20/2016	thurs					
10/21/2016	fri					
10/22/2016	sat					
10/23/2016	sun					
10/24/2016	mon					
10/25/2016	tues					
10/26/2016	wed					
10/27/2016	thurs					
10/28/2016	fri					
10/29/2016	sat					
10/30/2016	sun					
10/31/2016	mon					
11/1/2016	tues					
11/2/2016	wed					
11/3/2016	thurs					
11/4/2016	fri					
11/5/2016	sat					
11/6/2016	sun					
11/7/2016	mon					
11/8/2016	tues					
11/9/2016	wed					
11/10/2016	thurs					
11/11/2016	fri					
11/12/2016	sat					
11/13/2016	sun					
11/14/2016	mon					
11/15/2016	tues					
11/16/2016	wed					
11/17/2016	thurs					
11/18/2016	fri					
11/19/2016	sat					
11/20/2016	sun					
11/21/2016	mon					
11/22/2016	tues					
11/23/2016	wed					
11/24/2016	thurs					
11/25/2016	fri					
11/26/2016	sat					
11/27/2016	sun					
11/28/2016	mon					
11/29/2016	tues					
11/30/2016	wed					
12/1/2016	thurs					
12/2/2016	fri					
12/3/2016	sat					
12/4/2016	sun					
12/5/2016	mon					
12/6/2016	tues					
12/7/2016	wed					
12/8/2016	thurs					
12/9/2016	fri					
12/10/2016	sat					

		What Needs To Be Communicated	PROMOTE • ENGAGE • ENCOURAGE		PROMOTE • ENGAGE • ENCOURAGE			
DATE	DAY	NOTES & INSTRUCTIONS	FACEBOOK	<i>Italics = Scheduled // Red Font = Needs Updating</i>	TWITTER	<i>Italics = Scheduled // Red Font = Needs Updating</i>		
12/11/2016	sun							
12/12/2016	mon							
12/13/2016	tues							
12/14/2016	wed							
12/15/2016	thurs							
12/16/2016	fri							
12/17/2016	sat							
12/18/2016	sun							
12/19/2016	mon							
12/20/2016	tues							
12/21/2016	wed							
12/22/2016	thurs							
12/23/2016	fri							
12/24/2016	sat							
12/25/2016	sun							
12/26/2016	mon							
12/27/2016	tues							
12/28/2016	wed							
12/29/2016	thurs							
12/30/2016	fri							
12/31/2016	sat							

[1] DD.MM.YYYY hh:mm

[2] DD.MM.YYYY hh:mm

[3] Whether to send invitation emails?

[4] You can add events to various calendars, only in the paid version. Please press the button to buy.

[5] Location

[6] A comma-separated list of email addresses that should be added as guests.

[7] Click to buy, to get the opportunity to update and delete events.

[8] Do not delete! Do not update!